



**6. Please state how many hours per week you will be contracted to work for the applicant/licence holder in the capacity as Transport Manager?**

**Hours**


**Days** (Please specify on which days the hours will be worked)


**7. Are you the holder of/or an applicant for an operator's licence or the Transport Manager on any other licence? (Please tick the appropriate box)**

Yes

No

(If no go to question 9)

**8. List any other licences and/or licence applications where you are the nominated Transport Manager and/or are the licence holder.**

(Please continue on a separate sheet if necessary)

Licence number	Transport Manager or Licence Holder	Number of Vehicles/ Trailers Authorised	Operating Centre Address you are responsible for	Hours worked per week for that licence

**9. List ALL other permanent or regular employment (include self-employment and non operator licensing related employment)**

Name and address of employer	Position held	Hours and days of work

**10. Please state your evidence of professional competence**

Please tick the appropriate box

<b>Grandfather Rights (GV203 form)</b>	
<b>Certificate of Professional Competence by examination</b>	
<b>Other recognised professional qualification (please state which)</b>	

## 11. Convictions

Have you been convicted of **any** notifiable offences, which under the terms of the Rehabilitation of Offenders Act 1974, are not spent?

Yes

No

If **YES**, please complete the box below

Date of conviction	Offence	Name of court	Penalty

12. Have you had **ANY** association in the past with any licence that has been:

Yes

No

Revoked

Curtailed

Suspended

If **YES** give the licence number and the name and address of the licence holder.

Licence Number	Name and address (Including postcode)

**13. Declarations** (to be signed by you and the applicant for a licence/or the licence holder)

**Transport Manager's declaration:**

I understand that my responsibilities include:

- The making of arrangements to ensure that drivers comply with hours and tachograph rules and with speed limits
- The maintenance of the applicant's vehicles, including the inspection of vehicles at the appropriate time and the action taken to remedy defects found.
- The reporting and recording of vehicle defects by drivers.
- The method of compilation and the accuracy of all records kept, which must be for a period of not less than 15 months.
- The making of arrangements to ensure that the applicant's vehicle/s are not overloaded.
- Ensuring that authorised vehicles will be kept at the authorised Operating Centre(s) when not in use.
- Notifying the relevant Traffic Commissioner of my resignation.

**Signature of Transport Manager**

**Date**

**Declaration by the applicant for the licence or the licence holder**

I confirm that to the best of my knowledge and belief the details given in this form are correct.

**Signature of applicant for the licence**

**Date**

**Position in business:**

This form should now be returned to the CLO, together with the original Certificates of Professional Competence or evidence of qualification giving exemption and a copy of the contract of employment with the applicant.