

## APPROVED TACHOGRAPH CENTRE SPECIAL NOTICE SN 3 - 2010

Issued September 2010

Designated Managers (DMs) must read and understand the content of this Special Notice (SN) and sign to that effect in the box below.

DMs must also ensure all Nominated Technicians (NTs) are issued with this Special Notice, read and understand its contents and sign to confirm they have read and understood its contents.

DMs are required to keep the signed Special Notices in the rear of the Approved Tachograph Centre Manual which should always be available for reference.

All NTs must sign in the boxes below to confirm that they have read and understood the contents of this Special Notice.

These Special Notices may be requested by VOSA staff for inspection during routine visits.

DM	NT	NT	NT
NT	NT	NT	NT
NT	NT	NT	NT

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To all Designated Managers and Nominated Technicians in Analogue and Digital approved centres.

The last Special Notice was: 2 - 2010

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### **ITEM 1: SKILLRAY COMBINED ANALOGUE / DIGITAL TRAINING COURSE**

Skillray now have a combined analogue / digital tachograph training course syllabus approved by VOSA. Full details for the course can be obtained by contacting Skillray on 01925 880 081.

### **ITEM 2: TIME INSTRUMENTS CD3 PROGRAMMER**

The Time Instruments CD3 Programmer software version 5.20 has recently been accepted for use with the Efkon EFAS digital tachograph.

The UTP 10 programmer as provided by Time Instruments has had software version 5.21 accepted. For information on both of these pieces of equipment please contact Time Instruments on 01908 449 200."

### **ITEM 3 : CLARIFICATION TO THE RULES ON THE PROVISION OF TRAINING**

It has come to our attention that there is some confusion within the tachograph calibration scheme around the procedures for extending a training Certificate of Competence for Tachograph Technicians'.

7.6.3 of the Approved Tachograph Centre Manual states that:-

"A certificate of Competence may be renewed on expiry, for a period of not more than 3 years if, following assessment, the Approved Training Organisation is satisfied that the Nominated Technician is still competent."

To confirm, any VOSA formally Approved Tachograph Training Organisation are qualified to issue this extension to the original Certificate of Competence providing they are satisfied of the Technician's continued Competence.

To summarise - Trainer A would need to issue a new training certificate for a Tachograph Technician initially trained by Trainer B if the candidate is trained within 3 years of his last training course by Trainer A and is still assessed to be competent. If the training Certificate of Competence has expired the Technician must retake the initial calibration course once again choosing the service provider that most suits their needs.

Issued by

**Clive Taylor**

Tachograph Calibration Scheme

On behalf of

**Chris Dormand**

Tachograph and Road Speed Limiter Schemes Manager