

PSV451: Application to a Traffic Commissioner for duplicate Public Service Vehicle Operator's Documentation

About this form

You should complete this form if you wish to apply for a duplicate PSV operator's licence, Community licence and/or disc(s), in the event that the original document(s) has/have been lost or destroyed.

What to do next

Send your completed form, along with any supporting documents, to the traffic commissioner at The Office of the Traffic Commissioner, The Central Licensing Office, Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF.

Data Protection

The personal information you provide on this form will be used for the purposes of a traffic commissioner's statutory functions. This may include sharing the information you provide with other traffic commissioners, DfT, other government departments and enforcement agencies. Standard licence/application information will also be included in a national register which is available to other Member States. Further information is available from the office of the traffic commissioner.

1. Name of licence holder

2. Trading name (if any)

3. Licence number

4. Address (please give the address at which you can be contacted for business purposes)

5. Telephone number

Business(inc. STD code)	Mobile
-------------------------	--------

6. E-mail address

7. I hereby apply for:

7.1 A duplicate operator's licence. Please tick box if required

7.2 A duplicate community licence or replacement copy/ies. Please tick the appropriate box

Community licence

Copy/ies of the community licence

Please state how many replacement copies you require

7.3 Please provide an explanation in the box below of the circumstances of the loss or destruction of your operator's licence and/or community licence and/or copies of your community licence. If the documents have been stolen please provide the Crime Reference Number.

Please continue on a separate sheet if necessary

7.4 Duplicate disc(s). Please insert number required and complete details below

Original disc serial number	Circumstances of loss or destruction (give full details). If the disc has been stolen please provide the Crime Reference Number

Continue on a separate sheet if required.

I undertake to return the original licence, community licence, community licence certified copy/ies and/or disc(s) if found to the traffic commissioner.

I understand it is a criminal offence to fraudulently display an o-licence disc with intent to deceive.

Signed

Name
Please print

Date

Position in business / undertaking – sole proprietor, partner, director, transport manager, delegated officer (please state, e.g. trustee)