

# PSV advanced driver daily checks



## Who should attend

This course is specifically aimed at drivers and inspector/controllers but is open to all employees involved in the first use checks of passenger vehicles.

The first half of the day concentrates on legal obligation and specific items checked during the walkround.

The second half of the day involves an introduction to the Categorisation of Defects and examples of how to apply the guidance. This is then put into practice during a walkround demonstration.

## Benefits

With knowledge of the above you can benefit from enhanced road safety and reduced numbers of prohibitions. Candidates will be able to identify whether certain defects are acceptable as serviceable or are likely to generate a prohibition.

## 1 Day course content

- VOSA today
- O licensing overview
- Legislation
- Specific inspection items
- Inspection procedure
- Introduction to use of CoD
- Prohibition identification
- Practical inspection demonstration

## Training at your premises

### Facilities required

#### Classroom:

- LCD projector & screen
- TV & DVD player
- Flipchart or white board

#### Workshop:

- PSV

### Maximum students 12

#### Course fee:

1 Day £825 + VAT

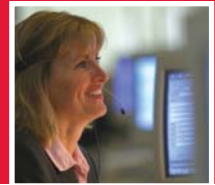
#### Fee includes:

- Handout
- Tuition
- Trainer accommodation & travel expenses within UK mainland

#### Course dates:

For the next available date please contact 0117 954 3359.

# Booking form



## Organisation details

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Post Code \_\_\_\_\_  
Tel \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

## Course details

HGV  PSV  MOT   
Course title \_\_\_\_\_  
Length of the course \_\_\_\_\_  
Venue \_\_\_\_\_  
Date of the course \_\_\_\_\_  
Delegate (Mr, Miss, Mrs, Ms)  
Surname \_\_\_\_\_  
First name \_\_\_\_\_

## Invoicing details if different from the above

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_ Post Code \_\_\_\_\_

## For official use only

Invoice number \_\_\_\_\_  
Enrolment number \_\_\_\_\_

## Method of payment

- Cheque enclosed made payable to: VOSA, CPU, Croydon Street, Bristol BS50DA
- I authorise you to debit my Electron / Solo / Delta / MasterCard / Visa or Maestro card for £ \_\_\_\_\_  
(for switch card only)
- Expiry Date /  
Issue number
- Card Holder's Name \_\_\_\_\_ Signed \_\_\_\_\_
- Please invoice me quoting purchase number \_\_\_\_\_
- Please debit my VOSA pre-funded account number \_\_\_\_\_

## Authorisation

I have read and agree to the terms and conditions on page 39

Name \_\_\_\_\_ Signature \_\_\_\_\_  
(must be a manager with financial authority)  
Company position \_\_\_\_\_ Tel \_\_\_\_\_

## Data Protection act 1998

For commercial reason, we may make some data we hold on our computer systems available to organisations connected with the Motor Trade. We may also wish to offer you goods or services. If you do not wish your details to be released please tick this box



# Terms and conditions

## Registration

For your convenience a booking form is included in this training directory.

Bookings should be sent to:

Vehicle and Operator Services Agency  
Commercial Projects Unit  
Berkeley House  
Croydon Street  
Bristol BS5 0DA

Faxed to: 0117 954 3496

or emailed to [commercial.training@vosa.gov.uk](mailto:commercial.training@vosa.gov.uk)

Provisional in-house bookings may be made by phone, fax or email, but must be confirmed in writing.

## Fees

The fees for scheduled courses include:

- Tuition
- Paperwork
- Full documentation
- Morning and afternoon refreshments and lunch (where applicable).

Prices are exclusive of VAT and do not include any accommodation. A list of accommodation can be provided on request. Full joining instructions will be provided with the confirmation letter.

The fees for in-house courses include tuition, and, where applicable, manuals, as well as trainer travel and accommodation within the UK mainland.

## Payment terms

**Payment must be received 28 days before the start date of the course or at the time of booking.**

Invoices will be sent upon receipt of the booking and should be paid no later than 28 days before the course start date, otherwise bookings cannot be guaranteed.

All bookings received within 28 days of the course start date, will require payment with the application and are non refundable.

**Applications not paid for within 28 days of the course date will be liable for the full cost of the course, whether or not the course is attended.**

We accept payment by cheque made payable to VOSA, VOSA pre-funded account and selected credit/debit cards. Your co-operation in paying promptly is requested and your attention is drawn to our credit terms.

## Cancellation

Cancellation or postponement of a course may be made in writing at any time. **However, if the cancellation is within 28 days of the start date of the course, the fee will remain payable in full, no refunds or transfer to other course will be given.**

The Vehicle & Operator Services Agency reserves the right to cancel or amend a course up to 7 days prior to the start date where absolutely necessary, however we will do our utmost to honour our commitments to you. In the event that we have to postpone a training event we will offer you another mutually convenient date or a refund of the course fee in full, however we will not be liable for any losses experienced by the customer arising from such cancellation.