



Vehicle & Operator Services Agency

From: **Information Access**  
**inform@vosa.gov.uk**

Room G9  
Berkeley House  
Croydon Street  
Bristol  
BS5 0DA

Tel: 0117 954 2545  
Fax: 0117 954 2546

Date: 4<sup>th</sup> September 2006  
Our Ref: **F0000436**

Dear

## **FREEDOM OF INFORMATION ACT 2000**

I refer to your e-mail of 4<sup>th</sup> August 2006 requesting information on the average number of sick days taken by staff in VOSA broken down by gender.

VOSA has only been in existence since April 2003. Therefore the information shown in the attached spreadsheet is from 2003 only. Information on TAN staff is not included for the period 1<sup>st</sup> January and 30<sup>th</sup> March 2003 as we do not hold this information.

If you have any queries about the information you have received, please contact me, and I will be happy to assist you. My contact details are given at the head of this letter.

If you are unhappy with the information supplied, you may ask for an internal review. To request an internal review, please write to:

VOSA Corporate Office,  
Berkeley House,  
Croydon Street,  
Bristol,  
BS5 0DA

or email [vosa.corporateoffice@vosa.gsi.gov.uk](mailto:vosa.corporateoffice@vosa.gsi.gov.uk)

giving the reasons for your dissatisfaction. It will help us if you quote the reference number for your case.

If you do not agree with the outcome of the internal review, you may lodge an appeal with the Information Commissioner ([www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)). The Information Commissioner is an independent official appointed by the Crown to

oversee the Data Protection Act 1998, the Freedom of Information Act 2000 and the Environmental Information Regulations 2004.

The Information Commissioner can consider complaints about any aspect of the way in which requests for information have been handled. Please note: the Information Commissioner would be unlikely to consider your complaint if you have not first requested an internal review.

You can write to the Information Commissioner at:

The Information Commissioner's Office  
Wycliffe House,  
Water Lane,  
Wilmslow,  
Cheshire  
SK9 5AF

If you have any queries about this letter, please contact us, quoting reference **F0000436**.

Yours faithfully

VOSA Information Access