

SITE INSPECTIONS-DANGEROUS GOODS BY RAIL

SECTION 1 - BASIC INFORMATION REQUIRED

Full legal business name:

Main address:

Contact number(s):

Address of site being inspected (including postcode):

Date of inspection:

Full Name and position of person visited:

Full Name and position of person
responsible for security:

Full Name of TOC(s) handling Dangerous Goods:

SECTION 2 –GENERAL PROVISION

Note: mandatory requirements are in **bold**

- 1. What type of Dangerous Goods do you handle at this site?**
(List whether these are High Consequence or Low Consequence)

- 3. Does the site have a documented system whereby; movements of Dangerous Goods including their quantities are recorded?**

YES/NO

Consider the following:

- TOP's
- Consignor/Consignee sheets

If yes, where are these kept?

- 4. Do staff have a written document that states their security responsibilities when handling Dangerous Goods [RID 1.10.1.1]**

YES / NO

Consider the following:

- Security Policy for Company
- Job Descriptions

If yes, are these responsibilities/roles recorded and stored at the site?

- 5. Are areas that are used for the temporary storage of Dangerous Goods sufficiently secure? [RID 1.10.1.3]**

YES/NO

6. Are Dangerous Goods that are temporary stored during transshipment sufficiently secure? [RID 1.10.1.3]

YES / NO

7. Does the site have adequate lighting during storage and shunting of Dangerous Goods? [RID1.10.1.3]

YES / NO

8. What physical/access control measures does the site have to prevent the theft or misuse of Dangerous Goods? [RID 1.10.1.3]

9. Are staff required to carry Photo ID? [RID1.10.1.4]

Consider:
Safety Critical Cards

YES / NO

10. Does the site undertake security inspections as part of their safety checks? [RID 1.10.1.5]

YES/NO

Consider the following:

- Dangerous Goods Safety Advisor (DGSA)
- Risk Assessments
- Security Inspections
- Safety Train Checks

11. Are there devices, equipment or arrangements to prevent the theft of a train, wagon or its cargo? [RID 1.10.3.3]

(This only applies to sites that handle High Consequence Dangerous Goods)

YES/NO

Consider the following:

- Security seals
- Locks
- Positioning of containers

RECRUITMENT

12. When recruiting staff are they subject to any checks? [RID 1.10.3.2.2]

YES / NO

Consider the following:

- Employment History
- References
- Convictions

If yes, is there a record of these checks and where are they kept?

**13. Are there procedures for contractors to carry out background checks?
(As per question 11)**

YES / NO

SECTION 3 – SECURITY TRAINING

14. Do staff receive security awareness training? [RID 1.10.2.1 & 1.10.2.2]

YES / NO

If yes, does it include the following:

- Nature of security risks
- Recognising security risks
- Methods to address and reduce risks
- Actions to be taken in the event of a security breach, including a criminal breaches
- Awareness of security plans (if appropriate)

15. Do staff have refresher training? [RID 1.10.2.1]

YES / NO

If yes, what is the frequency?

**16. Are records kept of all security training undertaken by staff?
[RID 1.10.2.2]**

YES / NO

If yes, where are they stored?

SECTION 4 – SECURITY PLANS

Note: This is a requirement for all sites that transport High Consequence Dangerous Goods

17. Does the site have a Security Plan in place that complies with RID 1.10.3.2.1?

YES / NO

If yes, when was the plan last reviewed?

