

Reference:.....

APPLICATION FOR A CERTIFICATE TO DISREGARD AN UNSPENT DISQUALIFYING CONVICTION(S) FOR PASS ISSUE PURPOSES -SDAM 1/05

This form must be completed by the applicant in full and returned, with the attached documentation, to: **VETTING TEAM (CRCs), TRANSEC, 5/11 SOUTHSIDE, 105 VICTORIA STREET, LONDON SW1E 6DT**

Please write in BLOCK CAPITALS and attach a separate sheet if you need to expand upon any of your answers or wish to provide any further details. You may wish to seek legal help in completing the form.

- 1. Name of sponsor (firm's name).**

- 2. Applicant's full name.**

- 3. Applicant's date of birth.**
- 4. Applicant's job title.**

- 5. Applicant's full contact details (address and telephone number).**

- 6. Description and date of the unspent disqualifying conviction(s) for which a certificate of disregard is being sought**
e.g. Theft (from a car) on 28.June 2001.

- 7. Reason(s) why the applicant believes that the unspent conviction(s) should be disregarded (use a separate sheet if necessary).**

Please note that information provided will be treated in strict confidence.

I am enclosing: (please tick)

- A valid disclosure certificate**
- Personal reference(s)**
- Documents from the criminal trial**
- Other documentation**

I declare that the information I have given is true to the best of my knowledge and belief.

I authorise the Department for Transport (Transec) to approach any referees, or the owners or authors of any information supplied in this application, for verification purposes.

Signature: Date:

Name: