

Room S3/05

Department of the Environment

2 Marsham Street London SW1P 3EB

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The Town Clerk	Your reference
The Chief Executive	
The Greater London Council	Our reference
County Councils	CON 9/19/060 CON 6/2/0114 Pt 2
District Councils	Date
London Borough Councils	2 March 1976
The Common Council of the City of London	

Dear Sirs

CERTIFICATION OF AMOUNTS DUE TO CONTRACTORS

Great importance is placed on strict adherence to the Conditions of Contract relating to trunk road and motorway contracts particularly when certifying the amounts due to Contractors. I am accordingly writing to ask you to ensure that:

- a. certificates are issued and payments made only in accordance with the Conditions of Contract;
- b. unless provision has already been made in the contract, the Department's prior approval is sought through Regional Controllers (Roads & Transportation) and suitable amendments incorporated in the Conditions of Contract before any payments outside the specific terms of the contract (eg payments for materials stored off-Site) are made;
- c. valuation certificates are not completed and signed in advance of the date up to which they relate.

This Circular replaces Circular Roads 28/70.

Yours faithfully

L E HENDERSON
Head of Contracts (Highways) Division

Note: Enquiries on the content of this circular should be made to Con (H) 1 Division, Room S3/05, 2 Marsham Street, London SW1P 3EB (tel 01-212-7725). Distribution enquiries should be made to HLL/HMB (01-212-4944).