



## APPLICATION FOR A BOATMASTERS' LICENCE – NEW ENTRANTS

# BML

### 1. PERSONAL DETAILS

Title: Mr/Mrs/Miss or other		Sex: Male / Female	
Surname			
Forname(s)			
Date of Birth		Nationality	
Place of Birth		National Insurance or Passport Number	
Full Home Address			
Telephone No.			
Mobile No.			
E-mail Address			
Alternative Address (if applicable)			

### 2. WHAT TYPE OF LICENCE ARE YOU APPLYING FOR

Please see MSN 1808 for more information about the requirements

Type	Scope and Vaildity	Please tick one box
UK Boatmasters' Licence – Tier 1	National	
UK Boatmasters' Licence – Tier 2	Specified Areas (within categories A, B and non-linked C only)	

Only complete Section 3 and Section 4 if applying for a **Tier 1** Licence. If you want a **Tier 2** licence, go to Section 5.

### 3. APPLICATION FOR TIER 1 LICENCE

In the boxes below, please show what level of licence (1 or 2) and which endorsements, if any, you are applying for.

<b>Generic Licence</b>	Please tick as appropriate	<b>Underpinning Knowledge – please enclose examination pass certificate(s)</b> Enter name of examining body below
<u>Level 1</u> – valid for Categories A, B and non-linked C		
<u>Level 2</u> – valid for Categories A to D and limited coastal operations		
<b>Specialist Endorsements:</b>	Please tick as appropriate	<b>Underpinning Knowledge – please enclose examination pass certificate(s)</b> Please enter Yes or No as appropriate
Passenger Operations - General		
Large Passenger Vessel		
Cargo - General		
Oil Cargoes		
Dredging		<b>N/A</b>
Towing and Pushing		
Fast Craft		
Radar (Small Ships Navigation and Radar Course)		
<b>Local Knowledge Endorsement(s)</b>		
A Tier 1 licence is valid for all UK waters of the relevant Categories other than those specified as requiring a local knowledge endorsement.		
The areas for which a Local Knowledge endorsement is required are shown in Annexes 2 and 3 of of MGN 334 (“New National Boatmaster’s Licence – Local information and Local Knowledge”)		
<b>If you wish apply for a local knowledge endorsement for any of those areas, please enter the area(s) below:</b>		
<b>Pilotage Exemption Certificate (PEC) held</b>		
If you hold a PEC for any of the above local knowledge areas, please indicate below, and enclose your PEC(s)		
<b>Validated PECs enclosed</b>	<b>Validated (MCA use ONLY)</b>	



## 5. APPLICATION FOR TIER 2 LICENCE

Only complete this section if applying for a **Tier 2** Licence.

If you are applying for a Tier 1 Licence, please go to Section 3 and 4 above.

A Tier 2 Licence is valid for operating within specified areas, on Category A, B and non-linked C waters only.

In the box below, please show clearly the area and type/s of operation you want your licence to cover, and therefore wish to be examined for.

<b>Area(s) of operation</b> Please enter area/s of operation and water category/ies	<b>Type(s) of Operation:</b>	
	<b>Passenger</b> Please enter maximum number of passengers to be carried	<b>Non-passenger</b> Please enter from the table below - use the abbreviations if you wish

General cargoes (including packaged dangerous goods)	<b>GC</b>
Oil cargoes (including gas or liquid chemicals in bulk)	<b>OC</b>
Towing and/or Pushing	<b>TP</b>
Dredging	<b>DR</b>
Workboat	<b>WB</b>
Any other type of operation/vessel not listed here	<b>Please describe in the table above</b>

## 6. SAFETY TRAINING

New Boatmaster's Licence candidates are required to have undergone MCA approved basic safety training in Personal Survival, Fire Safety and First Aid. Please give details of when you completed this training.

Course or Training	Date of Training	Training Provider	Certificate enclosed (please tick)	Validated (MCA use ONLY)
Water Safety/ Personal Survival				
Fire Safety				
First Aid				

## 7. RELATED QUALIFICATIONS

Please give details of any other related qualifications/certificates you hold (e.g. Dangerous Goods Safety Advisor; Marine Engineers Operating Licence, STCW Certificates and/or endorsements). Do not include Safety Training which is covered in section 6, or PECs entered in Section 2.

Title	Issuing Body or Authority	Date Training Completed	Refresher Training Done (Yes or No)

## 8. MEDICAL FITNESS INFORMATION

Please enclose a current ML5 medical report/certificate (MSF 4112 Rev 08/10) with this application. It is available on the MCA website ([www.mcga.gov.uk](http://www.mcga.gov.uk)) under Seafarer Information/Health and Safety/Medical Information. An ENG 1 Seafarer Medical Certificate (or recognised equivalent) is acceptable instead of an ML5 (and is a requirement to work as a Master of a passenger ship that goes to sea).

Evidence of medical fitness as above, is required for a first BML application. It is then required at age 45 and then 5-yearly up to age 64; then yearly from age 65.

Evidence enclosed	Please tick
ML5 report/certificate*	
ENG1 certificate	
Recognised equivalent – see MSN 1798 (as amended) or MCA website	
Any other relevant details (see caution below):	

\* If the doctor has been unable to complete the certificate because a medical condition is indicated, you should complete Part D of the ML5 form and send it with this application for medical assessment.

**Caution: It is your responsibility to declare any medical conditions, or any changes to your health, that are likely to affect your performance and safety as a Boatmaster.**

## 9. IDENTITY DOCUMENTS REQUIRED

Please enclose your passport or photo driver's licence if possible. It will be returned to you without delay. If you do not have either, another document that contains a photo of you may be considered. If you do not have any form of photo identification, please contact the MCA - contact details are at the end of this form.

Document	Enclosed (please tick)	Checked (MCA use only)
Passport		
Or Photo Driver's Licence		
Or Other (see above)		
<b>And Two passport-size (50 by 40 mm) photos</b> - taken full face without hat, and - endorsed*, as a good likeness		

\* The back of one photograph must include your name in BLOCK LETTERS, and the signature of a Doctor, Bank Office, Established Civil Servant, School Teacher or someone of similar standing.

**10. DECLARATION****(The maximum penalty for a false declaration is £5000)**

I declare that the information that I have given on this application form is, to the best of my knowledge, true and complete.

Please sign this form in the **centre** of the space opposite, in BALL POINT PEN, which will be transferred to your new Boatmaster's Licence.

**for office use**

Date .....

**IMPORTANT - KEEP WITHIN BORDER**  
**FAILURE TO COMPLY WITH THIS**  
**INSTRUCTION WILL INVALIDATE THE**  
**APPLICATION**

**11. PAYMENT**

Item	Separate Fee (£) <i>(If taken at a different time to the generic assessment)</i>	Combined Fee (£) <i>(If taken at the same time as the generic assessment)</i>
<b>Tier 1 Licence</b>		
<b>Assessment:</b>		
Practical Assessment	94	-
Oral Assessment	94	-
Generic Assessment (Practical and Oral)	-	141
<b>Specialist Operation Endorsements:</b>		
Passenger operations - general	109	100
Large Passenger Vessel	109	100
Cargo - general	109	100
Oil cargoes	109	100
Dredging	109	100
Towing and Pushing	109	100
Fast Craft	109	100
Radar	0	0
<b>Local Knowledge Endorsments:</b>	109	100
<b>Issue of Licence:</b>	22	22
<b>Total</b> <i>(please complete where appropriate)</i>	_____	_____
<b>Tier 2 Licence</b>		
Combined Assessment and Issue Fee*	163	

\* Separate Assessments are not required for Tier 2 BMLs, as they are area and operation specific in nature.

Please enclose the appropriate fee as above. Fees for the Boatmaster's Licence are laid down in the Merchant Shipping (Fees) (Amendments) Regulations 2006.

Payment should be made in £ sterling by cheque, postal order or banker's order, credit or debit card.

Cheques, Postal Orders and Bankers Drafts should be made payable to the "Maritime and Coastguard Agency" and crossed "Account Payee" and "not negotiable". Cheques and orders should be drawn at a UK bank. **Cash will not be accepted.**

Please tick (✓) the appropriate box below to indicate your chosen method of payment.

Switch  Visa  Mastercard/Access  Delta  Cheque/Bankers Draft  Postal Order

Please charge my Switch / Visa / Mastercard/Access / Delta Card £.....

Name of Cardholder	
Card Number	<input type="text"/>
Start Date	
Expiry Date	
Switch Issue Number (Switch Cards only)	

Security Code:

The security code is the last three digits of the numbers on the reverse of the card, near the signature strip

## 12. CHECKLIST

Appropriate Fee (see Section 10)
Identity Document(s) including 2 photos – <b>one of which must be endorsed</b> (see Section 9)
Safety Training Certificates (see Section 6)
Medical Certificate or Report (see Section 8)
Task Record Book completed as appropriate
Work Record or other evidence of time served – Tier 1 applicants only
Underpinning Knowledge examination pass certificates – Tier 1 applicants only
PECs for Local Knowledge areas if held (see Section 3) – Tier 1 applicants only
Certificates for other related qualifications if held (see Section 7)

### 13. FINALLY

- Please now send this form to your local MCA Marine Office. Contact details can be found on the MCA website, or can be obtained from any MCA office.
- Please address any queries to your local MCA Marine Office initially.
- Please allow 28 days for processing of your application.
- It is recommended that you post your application using the "recorded delivery" service. (If posting from abroad, please send by "registered post".)
- If you need further information or advice about the Boatmaster's Licence regime in general, please contact us at:

Seafarer Training and Certification  
Bay 1/21  
Maritime and Coastguard Agency (MCA)  
Spring Place  
105 Commercial Road  
Southampton  
SO15 1 EG

Tel: 02380 329280 Fax: 02380 329252

Email: [exams.section@mcga.gov.uk](mailto:exams.section@mcga.gov.uk)

- Please complete this form in block letters or typescript, using black ink.
- Please give as much information as you can and attach any evidence requested. If it is not available, please say why not.
- Further information is available in MSN 1808, "The Merchant Shipping (Inland Waterways and Limited Coastal Operations)(Boatmasters' Qualifications and Hours of Work) Regulations 2006 - **Structure and Requirements**" which can be obtained from the MCA website ([www.mcga.gov.uk](http://www.mcga.gov.uk)) under Working at Sea/ Training and Certification/ Boatmasters' Licences, or on request from MCA.
- **Please note that a licence cannot be issued until all your documents have been received and approved, together with the correct fee. Please see the checklist at Section 12 above.**

## 14. For Completion by MCA Only

Tier 1 Licence			
Standards Met	Yes	No	Date
Generic Competencies – on-board Practical assessment			
Generic Competencies – on-board Oral assessment			
Work record (evidence of QST)			
Task Record Book Completed satisfactorily			
Underpinning knowledge – Training Validated			
<b>Specialist Endorsement(s):</b>			
Passenger operations – general			
Large Passenger Vessel			
Cargo – general			
Oil cargoes			
Dredging			
Towing and Pushing			
Fast Craft			
Radar			
<b>Local Knowledge endorsement/s: (enter area/s below)</b>			
Medical Standards			
<b>Safety Training:</b>			
Personal Survival			
First Aid			
Fire Safety			

Tier 2 Licence			
Standards Met	Yes	No	Date
On-board Practical assessment			
On-board Oral assessment			
Sufficient Service			
Medical Standards			
<b>Safety Training:</b>			
Personal Survival			
First Aid			
Fire Safety			
Relevant items in Task Record Book Completed Satisfactorily			
Work Record – evidence of sufficient service			
Reasons for Rejection			
Name			
Signed			
Date			
<b>Temporary Licence Issued</b>	<b>Date</b>	<b>Type</b>	<b>Signature</b>

**15. Instructions to RSS****To be completed by MO examiner**

Please issue the following licence

	<b>Tick if required</b>	<b>Limits/Restrictions</b>
Tier 1 – Level 1		
Tier 1 – Level 2		
Operating restrictions (e.g. on medical grounds)		
Period of validity		
<b>Specialist Endorsements:</b>		
Passenger Operations – General		
Large passenger Vessel		
Towing and Pushing		
Cargo (General)		
Oil Cargoes		
Dredging		
Fast Craft		
Radar		
<b>Local Knowledge Endorsments:</b>		
Bristol Port		
Caernarfon and Menai Straits		
Dee Conservancy		
Dover Harbour		
Fowey Harbour		
Gloucester Harbour		
Port of Liverpool		
London – Thames Waterman		
Padstow Harbour		
Portsmouth Harbour – Portsmouth Waterman		
Isles of Scilly		
Teignmouth		

Tier 2	Tick if required	Limits/Restrictions
Operating restrictions (e.g. on medical grounds)		
Category and Area Name	Area description and limits (Indicate whether set area from MSF 1776, or other bespoke area)	Type of operation and any specific restriction/s

<b>Additional Notes / Instructions</b>