



# APPLICATION FOR A CERTIFICATE OF COMPETENCY FOR COMPASS ADJUSTER

# CA

## 1. Personal Details

NAME

Title Mr/Mrs/Miss/Capt etc		Sex Male / Female	
Surname / Family name			
Forename(s) in full			
Date of Birth			
Place of Birth		Country of Birth	
Nationality		Discharge Book No	

	Full Home Address	Address for return of documents (if different from home address)	
Address			
District			
Town / City			
County/State			
Post Code/Zip			
Country			
Telephone No		Mobile No.	
Email Address			

DOB

SDS

**Please do not write below this line**

<b>Received:</b>	<b>Fee:</b>	SDS No	
		Receipt No	

		RMS No	
		COC No	

## 2. Particulars of Service

CA

NOTE: All particulars of service must be supported by testimonials. Any certificates or awards in compass work should be mentioned.

<b>(a) EXPERIENCE IN MAKING AND REPAIRING COMPASSES</b>					
<b>Name Address and Occupation of Employer</b>	<b>Dates of Service</b>		<b>Length of Service</b>		<b>Nature of Service</b>
	<b>From</b>	<b>To</b>	<b>From</b>	<b>To</b>	




**YOUR SIGNATURE AND DECLARATION****(The maximum penalty for a false declaration is £5000)**

I understand that completing and returning this form will result in the related Certificate being cancelled, that it may never be used again and, if subsequently found, it should be returned to the Maritime and Coastguard Agency (MCA) immediately.

The information given on this form is true to the best of my knowledge, true and complete.

Date .....

--

for office use only

**IMPORTANT – KEEP WITHIN BORDER FAILURE TO COMPLY WITH THIS INSTRUCTION WILL INVALIDATE THE APPLICATION**

Completed applications should be sent to the following address:

**Maritime & Coastguard Agency**  
**Seafarer Training & Certification Branch**  
**Spring Place**  
**105 Commercial Road**  
**Southampton SO15 1EG**  
**Tel: +44(0) 2380 329231; Fax +44(0) 2380 329252**  
**Email: [deck@mcga.gov.uk](mailto:deck@mcga.gov.uk) or**  
**website: [www.mcga.gov.uk](http://www.mcga.gov.uk)**

In your own interest use Recorded Delivery if posting within the UK and Registered Post from abroad. Your documents will be returned by courier. The MCA cannot accept any responsibility for documents lost in the post.

**PAYMENT**

Please enclose the appropriate fee (as laid down in the current Merchant Shipping Fees Regulations). Payment should be made in £ sterling by cheque, postal order or banker's draft, credit or debit card. Cheques, Postal Orders and Bankers Drafts should be made payable to the "Maritime and Coastguard Agency" and crossed "Account Payee" and "not negotiable". Cheques and drafts should be drawn at a UK bank. **CASH WILL NOT BE ACCEPTED.** World-wide postage is included in the fee.

I enclose the MCA fee of £.....

Please tick (✓) the appropriate box below to indicate your chosen method of payment.

Switch  Visa  MasterCard/Access  Delta  Cheque/bankers draft  Postal Orders

Please charge my Switch/Visa /MasterCard/Access/Delta Card: £.....

Name of Card Holder	
Card Number	
Start Date	
Expiry Date	
Switch Issue Number (Switch Cards only)	

Signature..... Date.....

