

---

**VOLUME 10 ENVIRONMENTAL  
DESIGN AND  
MANAGEMENT  
SECTION 0 ENVIRONMENTAL  
OBJECTIVES**

---

**PART 9**

**HA 94/01**

**GLOSSARY OF TERMS**

**SUMMARY**

This Advice Note provides a glossary of terms commonly used throughout Volume 10.

**INSTRUCTIONS FOR USE**

This is a new document to be incorporated into the manual.

1. Insert HA 94/01 into Volume 10, Section 0.
2. Archive this sheet as appropriate.

Note: A quarterly index with a full set of Volume Contents Pages is available separately from The Stationery Office Ltd.



**THE HIGHWAYS AGENCY**



**THE SCOTTISH EXECUTIVE DEVELOPMENT  
DEPARTMENT**



**THE NATIONAL ASSEMBLY FOR WALES  
CYNULLIAD CENEDLAETHOL CYMRU**



**THE DEPARTMENT FOR REGIONAL DEVELOPMENT\***

# Glossary of Terms

\* A Government Department in Northern Ireland

<p><b>Summary:</b> This Advice Note provides a glossary of terms commonly used throughout Volume 10.</p>
--

**REGISTRATION OF AMENDMENTS**

Amend No	Page No	Signature & Date of incorporation of amendments	Amend No	Page No	Signature & Date of incorporation of amendments

**REGISTRATION OF AMENDMENTS**

Amend No	Page No	Signature & Date of incorporation of amendments	Amend No	Page No	Signature & Date of incorporation of amendments

---

**VOLUME 10 ENVIRONMENTAL  
DESIGN AND  
MANAGEMENT  
SECTION 0 ENVIRONMENTAL  
OBJECTIVES**

---

**PART 9**

**HA 94/01**

**GLOSSARY OF TERMS**

**Contents**

Chapter

1. Glossary of Terms
2. Enquiries

**AGLV:** Area of Great Landscape Value

**Agricultural Land Classification (ALC):** The classification system used by MAFF which grades land according to the extent to which its physical or chemical characteristics impose long-term limitations on agricultural use for food production.

**Appraisal Summary Table (AST):** A summary for decision makers containing key economic, environmental and other information drawn from existing documentation, such as the cost benefit analysis and Environmental Statement prepared for transportation schemes. Refer to "A New Deal for Trunk Roads in England: Understanding the new approach to appraisal".

**Area Manager:** HA Customer Services staff member responsible for a specific Agency Area.

**Area of Outstanding Natural Beauty (AONB):** An area designated by the Countryside Agency under the National Parks and Access to the Countryside Act, to conserve and enhance the natural beauty of the landscape, mainly through planning controls.

**Asset Inventory:** Inventory of the environmental assets pertaining to the highway estate.

**Biodiversity Action Plan (BAP):** Plans that provide actions for targets for the conservation and enhancement of endangered and/or declining species and habitats. Can cover UK, regional or local areas: or the interests of the overseeing organisation.

**Biodiversity:** The conservation and possible enhancement of the variety of life. Usually guided by Biodiversity Action Plans.

**CADW:** Welsh Historic Monuments.

**CCW:** Countryside Council for Wales.

**Consultant:** A person or firm contracted by the Overseeing Organisation to provide professional advice and services.

**Contractor:** A person or firm contracted by the Overseeing Organisation to undertake works on its behalf.

**Core Codes:** Codes that have been assigned to 'Functions' and 'Elements' in order to standardise the environmental database.

**Core Datasets:** The column headings within the Environmental Database, that cover the various core datasets.

**Core Environmental Duties:** Mandatory duties to be carried out by the Designer or Managing Agent.

**Core Performance Requirements:** Mandatory contractual requirements stated within Construction Contracts for highway works.

**D & B:** Design & Build.

**DBFO:** Design Build Finance & Operate.

**Decision Makers:** Regional Planning Bodies/Government Offices in the Regions and other stakeholders e.g. statutory bodies.

**DETR:** Department of the Environment, Transport and the Regions.

**DMRB:** Design Manual for Roads and Bridges.

**Environmental Assets:** Environmental features and elements pertaining to the highway estate.

**Environmental Database:** The record of environmental assets both within and, where relevant, adjacent to the highway estate. The term is used to cover both the Highways Agency database and the Managing Agency database.

**Environmental Elements (E):** Non-landscape features of the highway estate that have environmental functions.

**Environmental Function (EF):** The intended purpose of features within the highway estate in environmental terms.

**Environmental Impact Assessment (EIA):** A process of identifying, predicting and evaluating the environmental effects of development proposals in order to aid the decision-making process.

**Environment Management Plan:** Prepared by the Contractor and will show all the environmental features of the scheme and management proposals for them.

**Environmental Objectives:** The HA's objectives for achieving the aims of their Environmental Strategic Plan.

**Environmental Statement (ES):** Information gathered and submitted to a relevant competent authority in compliance with EC Directive 97/11 on the environmental effects of a project.

**Environmental Strategic Plan (ESP):** The HA's strategy for achieving sustainable development within the trunk road and motorway network in support of the Government's integrated transport and land use planning policies.

**Environmentally Sensitive Area (ESA):** Special landscape, wildlife or historic areas designated by MAFF which can be protected or enhanced by supporting traditional agricultural practices.

**FASTCO:** Forestry and Arboricultural Training Council.

**FRCA:** Farming and Rural Conservation Agency.

**GIS:** Geographical Information System.

**HA:** Highways Agency.

**Landscape Element (LE):** Landscape features found within the highway estate, which can encompass both hard landscape features and elements the soft estate.

**Landscape Management Plan:** A plan prepared by the Contractor showing all landscape features and management proposals for them.

**Local Nature Reserve (LNR):** Nature reserves established and usually managed by District/ Local Authorities.

**MAFF:** Ministry of Agriculture, Fisheries and Food.

**Managing Agent (MA):** A person or firm appointed to manage a specific Agency network or route.

**NAM:** Scottish Executive framework to appraise and inform road investment proposals.

**National Nature Reserve (NNR):** Sites owned or leased and managed by English Nature and established under the National Parks and Access to the Countryside Act 1949.

**Native Planting:** Planting containing species native to the British Isles including, where appropriate, naturalised or introduced species such as Sycamore.

**Nature Conservation:** The conservation of habitats and species which are endangered and/ or declining. Usually includes the protection through legislation or designation of species, habitats and sites of nature conservation importance.

**New Approach to Appraisal (NATA):** A framework to appraise and inform the prioritisation of new trunk road investment proposals. The approach includes identification and assessment of problems, as well as the identification of options.

**Nitrate Sensitive Area (NSA):** Groundwater resources that can yield viable drinking water if agricultural practices are sustainable.

**Planning and Policy Feature (P):** Features pertaining to, or situated in close proximity to, the highway estate that have a specific designation or land use.

**Planning Policy Guidance (PPG):** Notes provided by the Government to provide guidance for various components of development projects.

**Project Manager:** HA staff member responsible for managing a specific project, Agency area, or contract.

**Ramsar Site:** Wetland of international importance, designated for its waterfowl, plant and/or animal communities.

**Regional Development Agency (RDA):** English agencies set up to encourage regional economic and business development.

**Regional Planning Conference (RPC):** A group of local authorities working in partnership with the English Government Offices for the Regional Development Agencies to prepare and consult on Regional Planning Guidance.

**Regional Planning Guidance (RPG):** English planning guidance drawn up by Regional Planning Conferences to provide a framework for the preparation of development plans by local planning authorities.

**River Quality Objective (RQO):** The level of water quality that a river should achieve in order for it to be suitable for its agreed uses.

**Route Management Strategy:** A long-term plan prepared for HA defining strategic objectives for a route and identifying improvements or modifications required to achieve them.

**Route Manager:** HA Customer Services staff member responsible for a specific route within the Agency network.

**Scheduled Ancient Monument (SAM):** Sites of national heritage importance designated under the Ancient Monuments and Archaeological Areas Act 1979.

**Scheme Masterplan:** A drawing at an appropriate scale illustrating the scheme proposals and the environmental mitigation proposals.

**SEPA:** Scottish Environment Protection Agency.

**Site of Special Scientific Interest (SSSI):** Sites of national importance designated under the Wildlife and Countryside Act 1981 by English Nature. Sites may be designated to protect wildlife, geology or land forms.

**SNH:** Scottish Natural Heritage.

**Soft Estate:** The soft component of the highway estate e.g. grass, wetland, hedges.

**Special Area of Conservation (SAC):** Conservation areas designated under the EC Habitats Directive.

**Special Landscape Area (SLA):** Areas of special landscape value designated by the County Council.

**Special Protection Area (SPA):** Sites identified under the EC Directive for the Conservation of Wild Birds.

**Sustainable Development:** The concept encompassing development which meets the needs of the present generation without compromising the needs of future generations.

**Toolkit:** A series of specific initiatives and methodologies developed by the HA to be applied to appropriate problems or locations in order to achieve improvements.

**Tree Preservation Order (TPO):** An order issued by a Local Authority to protect trees from unlawful damage or destruction.

**TRMM:** Trunk Road Maintenance Manual.

**Unitary Development Plan (UDP):** A form of development plan for Local Authority areas that replaces the Structure Plan and Local Plan.

## 2. ENQUIRIES

All technical enquiries or comments on this Advice Note should be sent in writing as appropriate to:

Divisional Director  
The Highways Agency  
St Christopher House  
Southwark Street  
London SE1 0TE

M A GARNHAM  
Divisional Director

Chief Road Engineer  
The Scottish Executive Development Department  
National Roads Directorate  
Victoria Quay  
Edinburgh EH6 6QQ

J HOWISON  
Chief Road Engineer

Chief Highway Engineer  
The National Assembly for Wales  
Cynulliad Cenedlaethol Cymru  
Crown Buildings  
Cathays Park  
Cardiff CF10 3NQ

J R REES  
Chief Highway Engineer

Assistant Director of Engineering  
Department for Regional Development  
Roads Service  
Clarence Court  
10-18 Adelaide Street  
Belfast BT2 8GB

D O'HAGAN  
Assistant Director of Engineering