DVLA Equality Impact Assessment Stage One - initial screening

Name of function / policy / project	Office Relocation
Directorate / work area **Name of assessors**	LSN/ED Bangor Local Office Trevor Rolfe

Write a brief description of your function and its aims. If screening a project focus on the service or policy the project is set-up to review or improve.
Relocation of the Bangor Local Office from Penrhos Road, Bangor to Ty Glyder, 339 High Street, Bangor.

Indicate the impact for each protected characteristic and give your reason. Include any positive impacts that resulted in improved access or services.		
Protected Characteristic	**Say if impact is positive, negative or no impact**	**Reason**
Age	No Impact	The relocation site provides comparable facilities and provision as the current location
Disability	No Impact	As above
Race	No Impact	As above
Sex	No Impact	As above
Gender reassignment	No Impact	As above
Religion or belief	No Impact	As above
Sexual orientation	No Impact	As above
Marriage &Civil partnerships	No Impact	As above
Pregnancy & Maternity	No Impact	As above
Other equality issues	No Impact	As above

You must complete a full EQIA if:

- **You find a negative impact on any protected characteristic.**
- **This is a high profile or major policy that will either affect many people or have a severe effect on some people.**

Is a full EQIA required?		**No**

If no, please explain briefly:

- **why you have reached this conclusion**
- **what your evidence is**
- **describe any feedback from stakeholders that supports your conclusion.**

EMG have negotiated with the Office Manager on a suitable layout plan for the new office but can identify no impacts and therefore a full EQIA is considered unnecessary. Plan attached.

Person responsible for function: sign-off and date completed.	xxxx

Retain a copy and send a copy to eqia@dvla.gsi.gov.uk .	